

**Board Meeting – NorPen Office, St. Anthony****Date and Time:** October 4, 2021, 7:00pm

In person: Gerry Gros (Chair), Brad Johannessen (Vice Chair), Dale Colbourne, Ian Brenton, Maggie Chambers, Garcien Plowman, Jackie Randell, Darlene Newman, and Dailen Fillier.

Regrets: Brendan Fitzpatrick, Gloria Barret, Guy Hurley, Tony Ryan

1. **Welcome:** Chair welcomed everyone.
2. **Call to Order** – Chair called meeting to order.
3. **Adoption of Agenda excluding minutes from meeting on September 23.:**

Motion 211004-1. Moved by Brad, seconded by Ian to adopt the agenda. For 7. Against 0. Motion carried.
4. **Fire Services Update**
 - a. Regarding NorPen Employee

The news release issued by the RCMP on September 29, 2021, was reviewed by the board. Based on the alleged charges, directors discussed their current employment with NorPen. The board deemed it necessary to arrange a meeting with the employee to discuss their options.

Motion 211004-2 to send a letter via registered mail to the employee moved by Ian, Seconded by Brad. For 7. Against 0. Motion Carried.
 - b. An administrative clerk position is still open at the straits fire hall. The board made finding a worker for the position a top priority.
 - c. The board will offer a part time, temporary position to one of NorPen's former employees, Deanna Payne to receive and process payments as well as pay outstanding Bills. Job pay will be at 18 dollars an hour.

Motion 211004-3 to offer position moved by Maggie, Seconded by Ian. For 7. Against 0. Motion carried.

5. Adjournment

Motion 211004-4 for adjournment moved by Maggie, seconded by Ian.
For 7. Against 0. Motion carried.

A handwritten signature in black ink, appearing to be "Ian", located to the right of the motion text.